



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

8/19/13

Tanya Hammock
1911 Valley Drive
Davenport IA 52806

Dear Tanya,

This letter is in regards to the 8/14/13 compliance check of your Level A, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 237A.3A(3d): Location is a single-family residence that is owned, rented, or leased by the person/program who is registered. May be an apartment, condo, townhouse, or other individual unit within a multiple unit residential dwelling. May NOT be a commercial or industrial building that is primarily used for purposes other than a residence.

Tanya needs to provide documentation of this.

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Tanya needs to remove wasp spray from front porch area; place child lock on kitchen sink cabinet.

☐ 110.5(1)c First-Aid supplies are available and easily accessible in the home, outdoor play area, any vehicle used to transport children, and on field trips.

Tanya needs kit for transport vehicle.

☐ 110.5(1)e Electrical wiring shall be maintained.

☐ 110.5(1)e All accessible electrical outlets are safely capped.

Tanya needs to place two safety caps in bathroom outlets and 1 safety cap in outlet strip in the basement area.

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Tanya needs to replace or repair enclosure for trampoline or store during daycare hours; fill in holes in yard; store hose.

☐ 110.5(1)h Is kept free from litter, rubbish and flammable materials.

Tanya needs to remove dog feces from backyard; pick up minor plastic and paper waste in yard; remove tree branch from front of house; pick up Tiki torch fuel container from front yard.

☐ 110.5(1) Is free from contamination by drainage or ponding of sewage, household waste, or storm water.

Tanya needs to empty 5 gallon bucket of water in back yard.

☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

Tanya needs to show routes on plan for fire and tornado and write out flood/evacuation plan. See enclosed example.

☐ 110.5(1)m Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

Tanya needs addition fire extinguisher for upstairs floor.

☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.

Tanya needs to provide documentation of these policies/procedures for mildly ill children in her care.

☐ 110.5(1)x For homes built prior to 1960, provider must complete visual assessment for lead hazards and apply necessary interim controls prior to registration and each renewal

Tanya needs to provide documentation of this assessment.

☐ 110.5(2) A provider file is maintained and contains:

☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Tanya needs to show documentation of current physical for Onecea and proof of current dTap for Tanya.

☐ 110.5(2)b Within the first three months of registration:

☐ 110.5(2)b Certification by an approved trainer/organization in infant and child first-aid that includes mouth-to-mouth resuscitation. Certification will be maintained throughout period of registration. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

Tanya needs to show documentation of completion for first aid and CPR that has a demonstration component part for the class.

☐ 110.5(3) Activity Program.

☐ 110.5(3)e All play equipment and materials are in a safe condition, for both indoor and outdoor activities.

Tanya needs to replace or repair enclosure for trampoline or remove from outdoor play area.

☐ 110.5(8) Children's Files

☐ 110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

☐ 110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

Need signature and date on form for A.W.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 10/4/13.**

☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **10/4/13**.

Please do not hesitate to contact either Kathy Huinker at (563) 326-8215 or Becky Kalar at (563) 326-8222 with any questions you may have.

Sincerely,

Chad Reckling
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).